Northwest School Division

Graduation & Post-Graduation Plan



GRADE 10

"Education is not the learning of the facts, but the training of the mind to think"

-Albert Einstein

Introduction

The Graduation & Post-Graduation Plan for grades 9 to 12 is the work of classroom teachers like yourself who felt and believed students needed help in creating a plan for after graduation. We feel strongly, similar to the Saskatchewan Ministry of Education that "developing and maintaining a graduation and post-graduation plan will assist every student in exploring their interests, skills, values and personal traits while considering the many career pathways available to them in Saskatchewan, Canada and beyond. It will guide students in making informed decisions that impact their present and future lives" (Saskatchewan Ministry of Education. Graduation and Post-Graduation Plan, 2017.)

These resources have been created with both the classroom teacher and student in mind. Activities are supported by the top education and online career planner- myBlueprint. This allows students to access their personal plan and career/educational information anytime, anywhere. Activities can be discussed and supported in a variety of class settings, but also provides the students the freedom to explore by themselves or with their parents/guardians at home.

The content of each of the plans has been designed to provide a balanced approach in exploring a variety of post-secondary options including, but not limited to; university, college, trades/ apprenticeship, workforce and entrepreneurship. We are confident that students will be able to find relevance in the activities that have been created for them.

Grade	10 grad	luation & post-graduation plan ched	klist:
	Review	and obtain personal documentation. 7	hese documents should not be uploaded to
	myBlue	eprint for privacy reasons.	
		Birth certificate	 This graduation & post-graduation plan checklist outlines the tasks that students
		Health Card	should complete in their grade 10 year.
		Social Insurance Number	 Teacher/mentor should have students refer to this list often to track their progress
		Saskatchewan Photo ID	Students should not upload personal
		Learner Licence	documents to their myBlueprint portfolios.
	Review	and obtain employment related docum	nents
		WHMIS Certificate	
		Food Safety Level I	
	Comple	ete Knowledge inventory and write a ref	lection about the results. Add this to your About Me
	portfoli	0.	
☐ Create one academic, personal and volunteering goal per semester to work towards. These go		ng goal per semester to work towards. These goals will	
	be disc	ussed at 3-Way conferences.	
		http://www.canadian-universities.net	/Volunteer/
	Review	of Grade 11 & 12 course options to ur	derstand what a tentative schedule may look like for
	comple	tion and the required prerequisites for	graduation requirements.
	Gain fu	rther understanding of the full range of	post-secondary opportunities
		Apprenticeship	
		University	
		Technical school	
		Private College	
		Employment	
		Entrepreneurship	
	Explore	and discover various occupations in the	ne real world
	Begin d	leveloping basic budgeting skills and id	entify strategies for making wise financial choices.
	Continu	ue to develop personal career documer	tation
		Resume & Cover letter	
	Comple	ete Level I of the Saskatchewan Youth A	Apprenticeship Certificate OR Fine Arts Equivalent

Activities. Scan and upload completed documents to your About Me portfolio.

☐ In September & June scan and upload any athletic, community or academic awards you received

☐ Review graduation & post-graduation plans with

■ Advisory teacher/Trusted adult

□ Parent(s)/Guardian(s)

throughout the year.

Documentation

It is important as a young person to ensure that you have all the proper personal and work related documentation available to you. These pieces of documentation will help you access supports and resources in the community, and can help you obtain a job.

Employment Documentation Log

Document	Contact Information	Availability	Obtained	Expiry
Young Workers	https://ywrcc.ca/	Online	Upload to	N/A
Readiness Certificate			MBP	
			Portfolio	
WHMIS	http://www.worksafesa	Online	Upload to	
	sk.ca/training/online-		MBP	
	courses/online-whmis-		Portfolio	
	training/			
Food Safety Level I	tbd	Cooking/	Upload to	
		Food Studies	MBP	
		10 (free)	Portfolio	
Saskatchewan Youth	http://saskapprentices	See Your	Upload to	
Apprenticeship Level I	hip.ca/youth_apprentic	Guidance	MBP	
	es/	Counsellor	Portfolio	
First Aid & CPR	http://www.sja.ca/Engl		Upload to	
	ish/Pages/default.aspx		MBP	
	tbd		Portfolio	

- Teacher/mentor should review each piece of documentation with students to discuss the importance and where they can access the documents (use the links provided).
- Individual conversations should occur with students to confirm what documents students have and those they need to obtain.
- Students should not upload these documents to myBlueprint for privacy reasons. Students should rather have them on their person or in a safe place.

Saskatchewan Youth Apprenticeship

Welcome to the Saskatchewan Youth Apprenticeship (SYA) Program! SYA raises awareness of apprenticeship in Saskatchewan schools by helping young people discover what rewards come with being a Youth Apprentice and working in the skilled trades. SYA enhances student career development by exploring the world of opportunities skilled trades offer Saskatchewan youth. SYA is composed of three levels with four challenges in each level to be completed in Grades 10 to 12.

What are the benefits of completing SYA in high school?

Students who complete all three levels and register as an apprentice in a designated trade within five years receive the following benefits:

- 1. waiver of registration fee (currently \$175)
- 2. no charge for first level of technical training tuition
- 3. 300 hours of trade time credit

Successful completion of at least 1 PAA course
Research and report on one of the designated trades in Saskatchewan, include the training
requirements of the trade selected.
Complete the Young Workers Readiness Program
Initiate a discussion about apprenticeship and trades careers with an adult in your
community

Record your Progress:

It is important that you record your progress and the completion of the above tasks in order to receive credit for Level I of Saskatchewan Youth Apprenticeship.

- **1.** Select **Portfolios** from the tab menu in the home section.
- 2. Add a new portfolio (+ Add Portfolio) titled 'SYA LEVEL I'. This portfolio will allow you to record your completed tasks for this level.
- These activities are provided to allow students to explore potential post-graduation plans through interest pathways.
- Grade 10 students are expected to complete one of the pathways due to graduation requirements.
- Saskatchewan Youth Apprenticeship registration must be completed by the end of June for those students who have declared they would like to continue.

Exploring the Fine Arts

Historically, the five main fine arts were painting, sculpture, architecture, music, and poetry, with performing arts including theatre and dance. Today however, the fine arts commonly include additional forms, such as film, photography, video production/editing, design, sequential art, conceptual art, and printmaking. The benefits of participating in the Fine Arts are many but here are 10 great reasons:

- 1. Increases creativity
- 2. Develops motor skills
- 3. Increases confidence
- 4. Increases capacity for visual learning
- 5. Strengthens problem solving skills
- 6. Improves focus
- 7. Teaches us how to collaborate
- 8. Learn accountability
- 9. Strengthens perseverance
- 10. Improves overall academic performance

Grade 10 Fine Arts Exploration Tasks:

Successful completion of at least 1 Fine Arts course
Research and report on one of the Fine Arts Profession that is of interest to you
Create 10 Interview questions and then interview a teacher in the Fine Arts area to explore
what they enjoy about their specific Fine Art area.
Complete the Young Workers Readiness Program and upload certificate.

Record your Progress:

It is important that you record your progress and the completion of the above tasks. Use myBlueprint as a way to record your work.

- **1.** Select **Portfolios** from the tab menu in the home section.
- 2. Add a new portfolio (+ Add Portfolio) titled 'Fine Arts Exploration Grade 10'. This portfolio will allow you to record your completed tasks for this level.

• No registration required for those students who wish to continue on with the Fine Arts Activities in grade 11.

myBLUEPRINT LOGIN INFORMATION

Username:	 	 	



- The grad & post-grad activities have been organized into monthly tasks for the students to complete.
- Every effort has been made to align activities to reflect what is typically happening in the high schools that month.
- Students are required to have a myBlueprint account prior to beginning these activities.
- The following activities will assist students in exploring a variety of interests and establishing a portfolio for graduation.

GRADE 10 Graduation & Post-Graduation Activities

MONTH	STUDENT ACTIVITY
September	
Learning Goals:	ACTIVITY: Knowledge Assessment
	Select Portfolios from the tab menu in the home section.
✓ to identify factors that have shaped who they are and	2. Add a new portfolio (+ Add Portfolio) titled 'About Me Portfolio'. This portfolio will allow you to showcase your interests, passions, goals, and career interest.
are likely to shape who they become	*Students who have an existing About Me portfolio can continue building this portfolio rather than creating a new one.
over time	3. Select Who Am I from the navigation menu on your dashboard.
	4. Complete the Knowledge questions to receive your results.
	Review the full report to learn more about your top three subject areas and the types of occupations that are well suited to your interests.
	6. Add your survey report and one of your occupation profile matches to your <i>About Me Portfolio'</i> .
	7. Write a brief reflection to each artifact
	 Do you agree? Disagree? Why or why not? What did you learn? What interests you about this particular occupation? What skills are needed for this occupation? What is the required level of education?
	8. Review the list and descriptions of Employment Documentation and make a plan to obtain these documents.
	NOTE: The Learning Styles, Personality and Interests assessments must be completed before a students can complete the Knowledge survey. This should have been completed in Grade 9.

October	
Learning Goal:	ACTIVITY: Goal Setting
✓ to learn more about creating SMART goals and action	Select Goals from the menu on your dashboard and + Add Goal
plans	 Add ONE (1) Academic Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be around Learning Skills or to improve on a specific subject area.
	3. Add this academic goal to your About Me Portfolio .
	4. Add ONE (1) Personal (Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve.
	Add this goal to your About Me Portfolio.
	6. Add ONE (1) Volunteering (Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve.
	7. Write a brief reflection about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?)
	8. Be prepared to speak and share these goals at your 3 - Way Conference this month.
	3 Way Conferences is a great time to discuss with students and parents the pathway that they have chosen and the activities that correspond with that choice: • Saskatchewan Youth Apprenticeship • Fine Arts Exploration

November	
Learning Goal:	ACTIVITY: Create 2 Custom Boxes In My Portfolio
✓ to learn more about your interests and passions	 Select Portfolios under 'Home' from the navigation menu on your dashboard. Select your About Me Portfolio. Add 2 custom boxes titled "WHO AM I?" and upload a picture or video of something that best describes who you are / what makes you happy / what is your passion? Add a title and a description. Add a reflection (Why did you choose to share this? Why is it important to you?) Begin activities outlined in the Saskatchewan Youth Apprenticeship Level 1 or the Fine Arts Equivalent.
	Students should be starting the activities that correspond with their pathway choice this year. Be sure to review expectations on a regular basis.
Learning Goal:	ACTIVITY #2: Create A Custom Box In About Me Portfolio
	 Select Portfolios from the menu on your dashboard. Select your About Me Portfolio.
✓ to learn more about yourself and the person you want to become - the qualities and positive traits you	2. Add a custom Box (click + Add Box, Add Media +) called "WHO DO I WANT TO BECOME?" and upload a picture or video of something that best describes who you want to become – this is not an occupation, but rather a character strength
would like to work on	3. Add a title and a description.
✓ to reflect on personal	4. Write a reflection on why you chose this picture or video.
growth by researching the life of a successful person	5. If you haven't done so, you should begin the Saskatchewan Youth Apprenticeship Level I activities or the Fine Arts Equivalent.

December	
Learning Goal:	ACTIVITY: Resume & Cover Letter
	Select Resumes from the navigation menu on your dashboard in the 'Work' section.
to start tracking experiences, dates and key information	2. Review the Resume Guidelines to learn more about effective resume building.
✓ to identify key resume	3. If you haven't already, add your Contact information; fill in the Education , and Extracurricular activities sections.
elements that strengthen an application	4. Find a job position using Job Search in myBlueprint. Once you have chosen a summer position, create a Resume and Cover Letter which speaks to the desired position. Set a Goal and Action Plan to apply for this position.
	5. Add an Objective to your Resume for the Job Posting you selected.
	6. Add any additional experiences that you'd like to record.
	7. Share your <i>About Me Portfolio</i> with your parents/guardian so they can see what progress you have made.
	8. If you haven't done so, you should begin the Saskatchewan Youth Apprenticeship Level I activities or the Fine Arts Equivalent.
January	
Learning Goal:	ACTIVITY: Review Goal Setting
	Review goals set in October
✓ to practice self-	 Review goals set in October Check off the completed boxes in your 'tasks' and / or reflect how are they going? Completed?
✓ to practice self- assessment and reflection	2. Check off the completed boxes in your 'tasks' and / or reflect
assessment and	2. Check off the completed boxes in your 'tasks' and / or reflect how are they going? Completed?3. Write a brief reflection about why you've set these goals (What are
assessment and reflection ✓ to develop or improve on time management	 Check off the completed boxes in your 'tasks' and / or reflect how are they going? Completed? Write a brief reflection about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?) If you haven't done so, you should begin the Saskatchewan Youth

February	
Learning Goal:	ACTIVITY: Goals
✓ to explore and prepare for next year	1 . Select Menu from the navigation menu on the left hand side of your screen and select Goals
✓ to add courses that align with the knowledge results (i.e.	2. Add ONE (1) Academic Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be around Learning Skills or to improve on a specific subject area
top three subject areas a student is	3. Add this academic goal to 'About Me Portfolio'.
interested in) ✓ to relate personal	4. Add ONE (1) Personal Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve on
attributes to education goals	5. Add your goals to your 'About Me Portfolio'.
g	4. Add ONE (1) Volunteering Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve on
	5. Add your goals to your 'About Me Portfolio'.
	6. Write a brief reflection about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?)
	ACTIVITY #2: High School Planning
	1. Select High School from the navigation menu.
	2. Add courses to Grade 10 based on compulsory courses and electives that interest you.
	3. Review Grade 11 courses that you are interested in, and make sure that you have the prerequisites selected in Grade 10.
	4. Share this plan with a parent/guardian/counsellor and discuss your pathway options.
	3 Way Conferences is a great time to discuss with students and parents the pathway that they have chosen and the activities that correspond with that choice: Saskatchewan Youth Apprenticeship Fine Arts Exploration
	Students should be working on the activities that correspond with their pathway choice this year. Be sure to review expectations on a regular basis.

March	
Learning Goal:	ACTIVITY: Explore Post-Secondary Planner
✓ to discover post- secondary options	Select Post-Secondary from the navigation menu on your dashboard.
that align with personal interests	2. Find one Opportunity from each pathway that interests you and click Favourite (There are suggestions based on the Who Am I surveys below the Smart Filter Table)
✓ to explore different post-secondary pathways	3. Add three opportunities to your <i>About Me Portfolio</i> (click icon Add to Portfolio)
	4. Add a reflection to your Portfolio (What is it about these Opportunities that interests me? Why do I want to pursue this Opportunity?
April	
Learning Goal:	ACTIVITY: Occupation Planning
✓ to explore and discover various	Select Occupations from the navigation menu in the 'Work' section.
occupations in the real world	2. Enter an Occupation Name or Keyword and click Search when you are ready.
✓ to relate personal attributes to career goals	3. Find 3 Occupations that are not necessarily in your field of interest but you want to know more about. Click the check boxes to the left of the Occupation names and then click compare to view the Occupations in a chart overview.
	4. Consider and compare the following:
	 a. Salary comparison b. Level of education required c. Number of years of post-secondary education (if this applies)
	Add your top 3 Occupations in to your <i>About Me Portfolio</i> and use the reflection box to compare (Pros vs Cons).
May	
Learning Goal:	ACTIVITY: Introduction to Financial Literacy
✓ to acquire basic	1. Select Money from the navigation menu on your dashboard.
budgeting skills and identify strategies for making wise financial	2. Select the Budget and Finance Guide , read the content and write down three budgeting tips that can help you manage your money.
choices	3. Click on + Add Budget, then name your budget and put in today's date as Start Date.
✓ to discover how post- secondary choices will	4. Add two (2) income and two (2) expenses with your financial information (click + Add Income/Expense). If you are not sure how

affect current budget goals	much you spend on a specific section, use the 'Need some ideas to start off with' section to see Average Costs associated with specific budgets to help you plan your expenses.
June	
Learning Goals:	ACTIVITY: Review Goals
✓ To practice self assessment and reflection	Ensure all goals created this year are added to your About Me Portfolio.
✓ to be active participants in creating their portfolio	2. Review the goals you created this year and write a reflection on your progress/achievement/improvements for each goal.
and showcasing their story	3. Activities from the Saskatchewan Youth Apprenticeship or Fine Arts Exploration pathway must be completed by the end of June.
Sask Youth Apprenticeship Registration • Advisory teacher is responsible for checking students documents and ensuring they have fulfilled the grade 10 requirements	4. If you wish to continue with the Saskatchewan Youth Apprenticeship Program you must present your completed work to your advisory teacher and ask to be registered.
for the SYA. • Advisory teacher	*CULMINATING ACTIVITY: About Me Portfolio
communicates to guidance personnel which students from their class would like to register with SYA and	Add 2 more custom boxes – upload images or documents or link videos of something that happened to you this year that you would like to share (i.e. field trip, job shadowing, cool project, etc.).
continue on in grade 11 and 12.	2. Write a reflection about why you wanted to share this experience.
 If student does not want to be registered the process is over. 	3. Look at your <i>About Me Portfolio</i> and all of the boxes you've added and ensure each box has a reflection .

Possible Guiding Reflection Questions:

- What have you learned about yourself?
- How does this change your thinking?
- How will you use this knowledge to help you to plan for the future?
- 3 Way Conferences are a great opportunity for students to share what they have accomplished in their classes, their semester goals and their ideas for after graduation.
- The 3 Way Conference Script is intended to assist students in leading their 3 Way Conference.
- Teacher/mentor should review the script with students prior to the 3 Way Conferences and allow time for students to formulate responses to the prompts.

3 Way Conferences - Student Outline

1) Student/ Parent/Teacher Introductions Possible Student Dialogue: "Hi Mr./Ms._____ this is my (mom/dad/aunt/grandma/guardian) _____ and my (mom/dad/uncle/grandpa/guardian) _____." 2) Introduction to myBlueprint Possible Student Dialogue: As you may or may not know in Advisory and many of my other classes we are using a program called myBlueprint which is an education and career planner that helps create a plan for graduation and after my graduation. -Student should be able to login in to his/her account. If not check email for activation code. 2) Describe how things are going this semester. Possible Student Dialogue: "This semester is going well/ not well. I have really enjoyed/disliked/struggled with _____and ____and ____." 3) Discuss some of the similarities and differences from last year at this time. Possible Student Dialogue: "This semester has been different from last year because . Although, I noticed some things are the same like _____." 4) What are some of your strengths as a student? What are some of your weaknesses as a student? Possible Student Dialogue: "I feel my main strength as a student is _____. I know this is a strength because______. One of the areas I struggle as a student is_____ need to work on this because_____. My plan is to______ 5) How can you contribute positively in Advisory? Possible Student Dialogue: "I feel that I already contribute in Advisory by _____." One way I could further contribute is by ______."

6) Review your one Academic, Personal and Volunteering goal on myBlueprint.

Possible Student Dialogue:
"I would like to share my academic goals now. My first goal is I plan to achieve this goal by "I would like to share my personal goal now. My goal is I plan to achieve this goal by" "I would like to share my volunteering goal now. My goal is" goal is"
7) Employment Documentation
Possible Student Dialogue:
One of my responsibilities this year is to ensure that I obtain the necessary employment documents that will be needed for future employment and services.
-Student reviews the list of documents
-Students discuss what they have obtained or confirmed and what their plan is for the remaining documents.
8) Time for Parent Questions/Comments
Possible Student Dialogue:

"Does anyone have any questions or comments about what I have shared?"