# **Northwest School Division**

## **Graduation & Post-Graduation Plan**



## **GRADE 11**

"The beautiful thing about learning is that no one can take it away from you"

-B.B. King

#### Introduction

The Graduation & Post-Graduation Plan for grades 9 to 12 is the work of classroom teachers like yourself who felt and believed students needed help in creating a plan for after graduation. We feel strongly, similar to the Saskatchewan Ministry of Education that "developing and maintaining a graduation and post-graduation plan will assist every student in exploring their interests, skills, values and personal traits while considering the many career pathways available to them in Saskatchewan, Canada and beyond. It will guide students in making informed decisions that impact their present and future lives" (Saskatchewan Ministry of Education. Graduation and Post-Graduation Plan, 2017.)

These resources have been created with both the classroom teacher and student in mind. Activities are supported by the top education and online career planner- myBlueprint. This allows students to access their personal plan and career/educational information anytime, anywhere. Activities can be discussed and supported in a variety of class settings, but also provides the students the freedom to explore by themselves or with their parents/guardians at home.

The content of each of the plans has been designed to provide a balanced approach in exploring a variety of post-secondary options including, but not limited to; university, college, trades/ apprenticeship, workforce and entrepreneurship. We are confident that students will be able to find relevance in the activities that have been created for them.

Grade	11 gradı	uation & post-graduation plan checklist:	
	Review	<ul> <li>This graduation &amp; post-graduation plan checklist</li> <li>and obtain personal documentation.</li> <li>This graduation &amp; post-graduation plan checklist</li> <li>outlines the tasks that students should complete in</li> </ul>	
	0	their grade 11 year.  Birth certificate  • Teacher/mentor should have students refer to this list	
		Health Card often to track their progress	
		• Students should not upload personal documents to Social Insurance Number their myBlueprint portfolios.	
		Saskatchewan Photo ID	
		Driver's Licence	
	Review	and obtain employment related documents	
		WHMIS Certificate	
		Food Safety Level I	
	Comple	ete inventories	
		Complete Motivations inventory and write a reflection about the results. Add this to your About	
		Me Portfolio - Grade 11. to further identify interests and passions and develop a description of	
		the person you want to become.	
	Review	Grade 12 course options to understand what a tentative schedule may look like for completion	
	in order to gain understanding of prerequisites to courses and graduation requirements.		
	Create	one academic, personal and career goal per semester to work towards. These goals will be	
	discuss	sed at 3-Way conferences.	
	Post Se	econdary	
		Attend at least one scholarship and student loan information session offered at your school	
		Attend at least one post-secondary information session offered at the school. Gain further	
		understanding of post-secondary opportunities and conduct a comparison of programs.	
	Trades/	/Apprenticeship	
		Complete Level II of your SYA Passport this year	
		Attend at least one post-secondary information session offered at the school.	
		Attend at least one scholarship information session offered at the school	
	Employment Employment		
		If you are taking Workplace 20, upload completion of Financial Literacy Chapter Test	
		Search for at least 3 part-time jobs using the Saskjobs.ca website	
	Continu	ue developing basic budgeting skills and identify strategies for making wise financial choices,	
	while d	iscovering how post-graduation choices will affect current budget goals.	
	Continu	ue to develop personal career documentation	
		Resume & Cover letter	
	Meet with a trusted adult at least once regarding your post-secondary plans		
	Attend a career day		

#### **Documentation Log**

Document	Contact Information	Availability	Obtained	Expiry
Birth Certificate	eHealth Saskatchewan	Since birth		N/A
	www.ehealthsask.ca			
Saskatchewan Health	eHealth Saskatchewan	Must reside		
Card	www.ehealthsask.ca	in SK. for 3		
		months.		
Social Insurance	Ask your Career	Since birth		N/A
Number	Education teacher for			
	local service provider			
Saskatchewan Photo	Any SGI Licence Issuer	15 Yrs ID		
ID/Drivers Licence		16 Yrs DL		

Document	Contact Information	Availability	Obtained	Expiry
Young Workers	https://ywrcc.ca/	Online	Upload to	N/A
Readiness Certificate			MBP	
			Portfolio	
WHMIS	http://www.worksafesa	Online	Upload to	
	sk.ca/training/online-		MBP	
	courses/online-whmis-		Portfolio	
	training/			
Food Safety Level I	<mark>tbd</mark>	Cooking/	Upload to	
		Food Studies	MBP	
		10 (free)	Portfolio	
Saskatchewan Youth	http://saskapprentices	See Your	Upload to	
Apprenticeship Level I	hip.ca/youth_apprentic	Guidance	MBP	
	es/	Counsellor	Portfolio	
First Aid & CPR	http://www.sja.ca/Engl		Upload to	
	ish/Pages/default.aspx		MBP	
	tbd		Portfolio	

- Teacher/mentor should review each piece of documentation with students to discuss the importance and where they can access the documents (use the links provided).
- Individual conversations should occur with students to confirm what documents students have and those they need to obtain.
- Students should not upload these documents to myBlueprint for privacy reasons. Students should rather have them on their person or in a safe place.

#### Saskatchewan Youth Apprenticeship

Welcome to the Saskatchewan Youth Apprenticeship (SYA) Program! SYA raises awareness of apprenticeship in Saskatchewan schools by helping young people discover what rewards come with being a Youth Apprentice and working in the skilled trades. SYA enhances student career development by exploring the world of opportunities skilled trades offer Saskatchewan youth. SYA is composed of three levels with four challenges in each level to be completed in Grades 10 to 12.

#### What are the benefits of completing SYA in high school?

Students who complete all three levels and register as an apprentice in a designated trade within five years receive the following benefits:

- 1. waiver of registration fee (currently \$175)
- 2. no charge for first level of technical training tuition
- 3. 300 hours of trade time credit

Grade 11 Saskatchewan Youth A	Apprenticesnip Levei II Ta	JSKS:
-------------------------------	----------------------------	-------

Successful completion of at least 1 PAA course		
Complete an interview with a journeyperson		
Complete one of the following		
Design and display a possible career pathway chart for a trade		
List the 4 basic steps to obtain a journeyperson		
Explore a web-based resource connected to apprenticeship		

#### **Record your Progress:**

It is important that you record your progress and the completion of the above tasks in order to receive credit for Level I of Saskatchewan Youth Apprenticeship.

- **1.** Select **Portfolios** from the tab menu in the home section.
- 2. Add a new portfolio (+ Add Portfolio) titled 'SYA LEVEL II'. This portfolio will allow you to record your completed tasks for this level.
- Check current enrollments through guidance and review level II passport
  expectations with students. Only those students who have chosen to register need
  to continue with these assignments.
- Check for new registrations and provide information to guidance.

#### **Exploring the Fine Arts**

Historically, the five main fine arts were painting, sculpture, architecture, music, and poetry, with performing arts including theatre and dance. Today however, the fine arts commonly include additional forms, such as film, photography, video production/editing, design, sequential art, conceptual art, and printmaking. The benefits of participating in the Fine Arts are many but here are 10 great reasons:

- 1. Increases creativity
- 2. Develops motor skills
- 3. Increases confidence
- 4. Increases capacity for visual learning
- 5. Strengthens problem solving skills
- 6. Improves focus
- 7. Teaches us how to collaborate
- 8. Learn accountability
- 9. Strengthens perseverance
- 10. Improves overall academic performance

#### **Grade 11 Fine Arts Exploration Tasks:**

Successful completion of at least 1 Fine Arts course
Create 10 Interview questions and then interview a professional artist, actor, dancer,
musician in the community to explore what they enjoy about their specific Fine Art area.
Attend one performance or show at your school and write a 1 page review
Explore a web-based resource connected to the Fine Arts

#### **Record your Progress:**

It is important that you record your progress and the completion of the above tasks. Use myBlueprint as a way to record your work.

- 1. Select **Portfolios** from the tab menu in the home section.
- 2. Add a new portfolio (+ Add Portfolio) titled 'Fine Arts Exploration Grade 11'. This portfolio will allow you to record your completed tasks for this level.
- No registration required for those students who wish to continue on with the Fine Arts Activities into grade 11 or 12.

# myBlueprint LOGIN INFORMATION

osername:					
Password:					



- The grad & post-grad activities have been organized into monthly tasks for the students to complete.
- Every effort has been made to align activities to reflect what is typically happening in the high schools that month.
- Students are required to have a myBlueprint account prior to beginning these activities.
- The following activities will assist students in exploring a variety of interests and establishing a portfolio for graduation.

### **GRADE 11 Graduation & Post-Graduation Plan**

MONTH	STUDENT ACTIVITY
September	
Learning Goals:	ACTIVITY: Motivations Assessment
✓ to identify factors that have shaped who they are and are likely to shape who they become over time	<ol> <li>Select Portfolios from the tab menu in the home section.</li> <li>Add a new portfolio (+ Add Portfolio) titled 'About Me Portfolio'. This portfolio will allow you to showcase your interests, passions, goals, and career interest.         *Students who have an existing About Me portfolio can continue building this portfolio rather than creating a new one.     </li> <li>Select Who Am I from the navigation menu.</li> <li>Complete the Motivations survey to receive your results.</li> <li>Review the full report to learn more about your top two motivation factors and the types of opportunities that are well suited to your interests.</li> <li>Add your Interests to your About Me Portfolio.</li> <li>Write a brief reflection (Do you agree? Disagree? Why or why not? What did you learn?).</li> </ol> NOTE: The Learning Styles, Personality, Interests and Knowledge assessments must be completed before a student can complete the Motivations survey.
October	
Learning Goal:	ACTIVITY: Goal Setting
<ul> <li>✓ to learn more about creating SMART goals and action plans</li> <li>3 Way Conferences is a great time to discuss with students and parents the pathway that they</li> </ul>	Select Goals from the menu on your dashboard and + Add Goal      Add ONE (1) Academic Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be around Learning Skills or to improve on a specific subject area.  Add this academic goal to your About Mo Portfolio.
have chosen and the activities that correspond with that choice:  • Saskatchewan Youth Apprenticeship  • Fine Arts Exploration	<ol> <li>Add this academic goal to your About Me Portfolio.</li> <li>Add ONE (1) Personal(Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve.</li> <li>Add this goal to your About Me Portfolio.</li> <li>Add ONE (1) Career (Medium/Long term) and</li> </ol>
	include an Action Plan for how you intend to achieve it. This

can be about anything else in your life that you would like to improve. 7. Write a brief **reflection** about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?) Be prepared to speak and share these goals at your 3 - Way Conference this month. **November** Learning Goal: ACTIVITY: Create 2 Custom Boxes In About Me Portfolio ✓ to learn more about your 1. Select Portfolios from the tab menu on your dashboard. Select your About Me portfolio interests and passions with the added context of Add 2 custom boxes (click + Add Box, Add Media +) motivation factors titled "WHO AM I?" and upload a picture or video of something that best describes who you are / what is your passion / what are you proud of / who do you admire? 3. Add a title and a description. 4. Add a **reflection** (Why did you choose to share this? Why is it important to you?) ACTIVITY #2: Create A Custom Box In About Me Portfolio **Learning Goal:** ✓ to learn more about 1. Select **Portfolios** from the menu on your dashboard. Click on your **About Me** portfolio. yourself and the person you want to become - the 2. Add a Custom Box (click + Add Box, Add Media +) called "WHO qualities and positive DO I WANT TO BECOME?" and upload a picture or video of something that best describes who you want to become - this traits you would like to is not an occupation, but rather a character strength. work on 3. Add a title and a description. ✓ to develop critical **4.** Write a **reflection** on why you chose this picture or video. thinking through 5. Begin activities outlined in the Saskatchewan Youth analyzing advertisements Apprenticeship Level II or the tasks listed under Post-Secondary or Employment on the checklist. Students should be starting the activities that correspond with their pathway choice this year. Be sure to review expectations on a regular

basis.

December	
Learning Goal:	ACTIVITY: Resumes & Cover Letters
✓ to start tracking experiences, dates and	Select Resumes from the navigation menu on your dashboard in the 'Work' section.
key information	2. Review the <b>Resume Guide</b> to learn more about effective resume building.
✓ to identify key resume elements that strengthen	3. If you haven't already, add your <b>Contact</b> information; fill in the <b>Education</b> section, and <b>Extra Curricular</b> activities.
an application	<ol> <li>Identify a Job Posting (Select the Work section in the navigation menu and select Job Search to find real-time Job Postings from Indeed.ca).</li> </ol>
	<ol><li>Add an <b>Objective</b> to your resume for the job posting you selected.</li></ol>
	<ol><li>Complete the Volunteer Experience section and add any Work Experience you have acquired up to this point.</li></ol>
	7. Add any additional experiences that you'd like to record.
	<b>8.</b> Share your <b>About Me</b> portfolio with your parents/guardian so they can see what you've done so far.
	<b>9.</b> Begin activities outlined in the Saskatchewan Youth Apprenticeship Level II or the tasks listed under <i>Post-Secondary</i> or <i>Employment</i> on the checklist.
	Activity: Career Fair
	1.Attend a Career Fair
	2.Select <b>Portfolios</b> from the menu on your dashboard. Click on your <b>About Me</b> portfolio.
	3.Add a Custom Box (click + Add Box, Add Media +) called "WHO DO I WANT TO BECOME?" and upload a picture or video of something that interested you at the career fair.
	6. Add a title and a description.
	7. Write a <b>reflection</b> on why you chose this picture or video.
	Have students write a reflection on myBlueprint about their experience and what they saw.

January	
Learning Goal:	ACTIVITY: Review Goal Setting
✓ to practice self-	1. Review goals set in October.
assessment and reflection	2. Check off the completed boxes in your <b>Tasks</b> and / or reflect how are they going? Completed?
✓ to develop or improve on time management and organization skills	3. Set one new short term goal OR add one medium term goal that you would like to accomplish before the end of high school. Set one long term goal that you would like to complete after high school.
Students should be working on the activities that align with their chosen pathway. Be sure	<b>4.</b> Write a brief <b>reflection</b> about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?).
to review expectations on a regular basis.	5. Begin activities outlined in the Saskatchewan Youth Apprenticeship Level II or the tasks listed under Post-Secondary or Employment on the checklist.
February	
Learning Goal:	ACTIVITY: High School Planning
✓ to explore and prepare for	Select <b>High School</b> from the navigation menu.
next year  ✓ to add courses that align	2. Add courses to Year 3 based on compulsory courses and electives you may be interested in.
with the Career Spectrum Survey results (i.e. top	3. Click on View Progress to review your progress to graduate and ensure you have fulfilled all the requirements.
three subject areas a student is interested in)	ACTIVITY: Goal Setting
✓ to relate personal attributes to education goals	1. Select Goals from the menu on your dashboard and + Add Goal Add ONE (1) Academic Goal (Medium term) and include an Action Plan for how you intend to achieve it. This can be around Learning Skills or to improve on a specific subject area.
	2. Add this academic goal to your About Me Portfolio.
	3. Add ONE (1) Personal(Medium term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve.

- 3 Way Conferences is a great time to discuss with students and parents the pathway that they have chosen and the activities that correspond with that choice:
  - Saskatchewan Youth Apprenticeship
  - Fine Arts Exploration

- 4. Add this goal to your About Me Portfolio.
- 5. Add ONE (1) Career (Medium/Long term) and include an Action Plan for how you intend to achieve it. This can be about anything else in your life that you would like to improve.
- 6. Write a brief reflection about why you've set these goals (What are you trying to achieve? Why? How does it fit in a bigger plan?) Be prepared to speak and share these goals at your 3 Way Conference this month.
- 7. Share this plan with a trusted adult and discuss your pathway options.

#### March

#### Learning Goal:

- ✓ to discover Post-Secondary options that align with personal interests
- ✓ to compare different Post-Secondary pathways

#### **ACTIVITY: Explore Post-Secondary**

- 1. Select Post-Secondary from the navigation menu.
- 2. Find one opportunity from each pathway that interests you and click the heart icon beside the program name to add it to your list of **Favourites** (there are suggestions based on the **Who Am I** surveys below the **Smart Filter Table**).
- 3. Click the FAVOURITES in the navigation menu to review selected opportunities. Click the Compare button to the right of the opportunities you favourited today and then click the blue Compare button at the top of the screen to view the opportunities side by side.
- 4. Consider and compare the following:
  - a. Tuition
  - b. Program Length
  - c. Admission Requirements
  - d. Location
- Add three opportunities to a Career Portfolio (click icon Add to Portfolio). \*You will need to add a new portfolio titled 'Career Portfolio'.
- **6.** Add a **reflection** to these boxes in your **Portfolio** (What is it about these opportunities that interests me? Why do I want to pursue this opportunity? What are the pros and cons of each program?).

Students should be working on the activities that align with their chosen pathway. Be sure to review expectations on a regular basis.

April	
Learning Goal:	ACTIVITY: Occupation Planning
✓ to explore and compare various occupations in the real world	<ol> <li>Select Occupations in the 'Work' section from the navigation menu.</li> <li>Enter an Occupation Name of interest or Keyword and click Search.</li> </ol>
✓ to relate personal attributes to career goals	3. Find 3 Occupations that you want to know more about. Click the <b>Compare</b> button to the right of the occupation names and then click the blue <b>Compare</b> button at the top of the screen to view the occupations side by side.
	4. Consider and compare the following:
	a. Salary comparison
	<b>b.</b> Level of education required
	<ul> <li>c. Number of years of post-secondary education (if this applies)</li> </ul>
	5. Click the heart icon below the Occupation Title to favourite each option and then rank your top three choices by selecting FAVOURITES in the navigation menu. Click and drag your top three choices into the slots.
	6. Add your top 3 occupations to your Career Portfolio and write a reflection to compare these options (Pros vs Cons).
May	
Learning Goal:	ACTIVITY: Introduction to Financial Literacy
<ul> <li>✓ to acquire basic budgeting skills and identify strategies for making wise financial choices</li> <li>✓ to discover how post-secondary choices will affect current budget</li> </ul>	<ol> <li>Select Money from the navigation menu on your dashboard.</li> <li>Select the Budget and Finance Guide, read the content and write down three budgeting tips that can help you manage your money.</li> <li>Click on Credit and Debt, read the content and answer the following questions in your own words:         <ul> <li>a. What is Credit?</li> </ul> </li> </ol>
goals	b. What is Interest and how does it work?

✓ to learn how to effectively use a credit card  Students should be completing the activities for their chosen pathway. Please ensure you discuss with students what still needs to be completed.	<ul> <li>c. What is Debt?</li> <li>4. Click on + Add Budget, then name your budget and put in today's date as Start Date. If you have already created a budget in myBlueprint, select your existing budget to review and adjust the income/expenses as necessary.</li> </ul>
June	
Learning Goals:	ACTIVITY: Review Goals
<ul> <li>✓ to practice self-assessment and reflection</li> <li>✓ to be active participants in creating their portfolio and showcasing their story</li> </ul>	<ol> <li>Ensure all goals created this year are added to your About Me Portfolio.</li> <li>Review the goals you created this year and write a reflection on your progress/achievement/improvements for each goal.</li> <li>*CULMINATING ACTIVITY: About Me Portfolio</li> </ol>
	1. Add 2 more custom boxes to your <b>About Me Portfolio</b> – upload images or documents or link videos of something that happened to you this year that you would like to share (i.e. field trip, job shadowing, cool project, etc).
	2. Write a <b>reflection</b> about why you wanted to share this experience.
	3. Look at your <b>About Me Portfolio</b> to review the boxes you've added and ensure each box has a reflection.

- 3 Way Conferences are a great opportunity for students to share what they have accomplished in their classes, their semester goals and their ideas for after graduation.
- The 3 Way Conference Script is intended to assist students in leading their 3 Way Conference.
- Teacher/mentor should review the script with students prior to the 3 Way Conferences and allow time for students to formulate responses to the prompts.

## 3 Way Conferences - Student Outline

## 1) Student/ Parent/Teacher Introductions Possible Student Dialogue: "Hi Mr./Ms.\_\_\_\_\_ this is my (mom/dad/aunt/grandma/guardian) \_\_\_\_\_ and my (mom/dad/uncle/grandpa/guardian) \_\_\_\_\_." 2) Introduction to myBlueprint Possible Student Dialogue: As you may or may not know in Advisory and many of my other classes we are using a program called myBlueprint which is an education and career planner that helps create a plan for graduation and after my graduation. -Student should be able to login in to his/her account. 2) Describe how things are going this semester. Possible Student Dialogue: "This semester is going well/ not well. I have really enjoyed/disliked/struggled with \_\_\_\_\_and \_\_\_\_." However, I have enjoyed/disliked/struggled with \_\_\_\_\_and \_\_\_\_." 3) Discuss some of the similarities and differences from last year at this time. Possible Student Dialogue: "This semester has been different from last year because . Although, I noticed some things are the same like \_\_\_\_\_." 4) What are some of your strengths as a student? What are some of your weaknesses as a student? Possible Student Dialogue: "I feel my main strength as a student is \_\_\_\_\_. I know this is a strength because\_\_\_\_\_\_. One of the areas I struggle as a student is\_\_\_\_\_ need to work on this because\_\_\_\_\_. My plan is to\_\_\_\_\_ 5) How can you contribute positively in Advisory? Possible Student Dialogue: "I feel that I already contribute in Advisory by \_\_\_\_\_. One way I could further contribute is by \_\_\_\_\_\_."

6) Review your one Academic, Personal and Career goal on myBlueprint.

Possible Student Dialogue:
"I would like to share my academic goals now. My first goal is I plan to achieve this goal by "I would like to share my personal goal now. My goal is I plan to achieve this goal by" "I would like to share my career goal now. My goal is I plan to achieve this goal by"
7) Documentation
Possible Student Dialogue:
One of my responsibilities this year is to ensure that I obtain the necessary documents that will be needed for future employment and accessing other services.
-Student reviews the list of documents
-Students discuss what they have obtained or confirmed and what their plan is for the remaining documents.
8) Time for Parent Questions/Comments
Possible Student Dialogue:

"Does anyone have any questions or comments about what I have shared?"